



**Monmouthshire Licensing Section, Abergavenny Community Education
Centre, Old Hereford Road, Abergavenny, NP7 6EL**

Application to vary a premises licence under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We Huw Evans, Edward Evans

(Insert name(s) of applicant)

being the premises licence holder, apply to vary a premises licence under section 34 of the Licensing Act 2003 for the premises described in Part 1 below

Premises licence number - PRM480

Part 1 – Premises Details

Postal address of premises or, if none, ordnance survey map reference or description Llanvetherine Court Llanvetherine			
Post town	Abergavenny	Postcode	NP7 8NL

Telephone number at premises (if any)	<div style="background-color: black; width: 100px; height: 1.2em;"></div>
Non-domestic rateable value of premises	£ NA

Part 2 – Applicant details

Daytime contact telephone number			
E-mail address (optional)			
Current postal address if different from premises address			
Post town		Postcode	

Part 3 - Variation

Please tick as appropriate

Do you want the proposed variation to have effect as soon as possible?

YesX

No

If not, from what date do you want the variation to take effect?

DD	MM	YYYY
<input type="text"/>	<input type="text"/>	<input type="text"/>

Do you want the proposed variation to have effect in relation to the introduction of the late night levy? (Please see guidance note 1) ☐ Yes ☐ No

Please describe briefly the nature of the proposed variation (Please see guidance note 2)

To change the boundaries of where is covered by the license - map enclosed

Add in film screenings, plays and dance performances

To change the finish times

If your proposed variation would mean that 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend:

Part 4 Operating Schedule

Please complete those parts of the Operating Schedule below which would be subject to change if this application to vary is successful.

Provision of regulated entertainment (Please see guidance note 3)

Please tick all that apply

- | | |
|-------------------------------------------------------------------------------------------------------------|--------------------------|
| a) plays (if ticking yes, fill in box A) | x |
| b) films (if ticking yes, fill in box B) | x |
| c) indoor sporting events (if ticking yes, fill in box C) | <input type="checkbox"/> |
| d) boxing or wrestling entertainment (if ticking yes, fill in box D) | <input type="checkbox"/> |
| e) live music (if ticking yes, fill in box E) | X |
| f) recorded music (if ticking yes, fill in box F) | X |
| g) performances of dance (if ticking yes, fill in box G) | X |
| h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H) | X |

Provision of late night refreshment (if ticking yes, fill in box I)

X

Supply of alcohol (if ticking yes, fill in box J)

X

In all cases complete boxes K, L and M

A

Plays Standard days and timings (please read guidance note 8)			<u>Will the performance of a play take place indoors or outdoors or both – please tick</u> (please read guidance note 4)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	X
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 5) Not a regular event type		
Mon	10:00	00:00			
Tue	10:00	00:00	<u>State any seasonal variations for performing plays</u> (please read guidance note 6)		
Wed	10:00	00:00			
Thur	10:00	04:00	<u>Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list</u> (please read guidance note 7) Bank Holidays & New Year's Eve/Day: 10:00 – 06:00		
Fri	10:00	06:00			
Sat	10:00	06:00			
Sun	10:00	04:00			

B

Films Standard days and timings (please read guidance note 8)			Will the exhibition of films take place indoors or outdoors or both – please tick (please read guidance note 4)		Indoors	<input type="checkbox"/>
					Outdoors	<input type="checkbox"/>
Day	Start	Finis h			Both	X
			<u>Please give further details here</u> (please read guidance note 5)			
	10:00	00:00				
Tue						
	10:00	00:00				
Wed			<u>State any seasonal variations for the exhibition of films</u> (please read guidance note 6)			
	10:00	00:00				
Thur						
	10:00	04:00				
Fri			<u>Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list</u> (please read guidance note 7)			
	10:00	06:00				
Sat			Bank Holidays & New Year's Eve/Day: 10:00 – 06:00			
	10:00	06:00				
Sun						
	10:00	04:00				

C

Indoor sporting events Standard days and timings (please read guidance note 8)			Please give further details (please read guidance note 5)
Day	Start	Finish	
Mon			
Tue			State any seasonal variations for indoor sporting events (please read guidance note 6)
Wed			
Thur			
Fri			Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list (please read guidance note 7)
Sat			
Sun			

D

Boxing or wrestling entertainments Standard days and timings (please read guidance note 8)			Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick (please read guidance note 4)	
			Indoors	<input type="checkbox"/>
			Outdoors	<input type="checkbox"/>
Day	Start	Finish	Both	<input type="checkbox"/>
Mon			Please give further details here (please read guidance note 5)	
Tue				
Wed			State any seasonal variations for boxing or wrestling entertainment (please read guidance note 6)	
Thur				
Fri			Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list (please read guidance note 7)	
Sat				
Sun				

E

Live music Standard days and timings (please read guidance note 8)			Will the performance of live music take place indoors or outdoors or both – please tick (please read guidance note 4)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
Day	Start	Finis h		Both	X
Mon			<u>Please give further details here</u> (please read guidance note 5) Live music would not occur outdoors later than 23:00, Volume levels would be determined by audibility checks at neighbouring properties		
	10:00	00:00			
Tue					
	10:00	00:00			
Wed			<u>State any seasonal variations for the performance of live music</u> (please read guidance note 6) Larger (150+) events will occur on the weekends from the start of April to the end of September.		
	10:00	00:00			
Thur					
	10:00	04:00			
Fri			<u>Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list</u> (please read guidance note 7)		
	10:00	06:00			
Sat			Bank Holidays & New Year's Eve/Day: 10:00 – 06:00		
	10:00	06:00			
Sun					
	10:00	04:00			

F

Recorded music Standard days and timings (please read guidance note 8)			Will the <u>playing</u> of recorded music take <u>place indoors or outdoors or both – please</u> <u>tick</u> (please read guidance note 4)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
Day	Start	Finis h		Both	x
Mon			<u>Please give further details here</u> (please read guidance note 5) Music would not occur outdoors later than 23:00, Volume levels would be determined by audibility checks at neighbouring properties		
	10:00	00:00			
Tue					
	10:00	00:00			
Wed			<u>State any seasonal variations for the playing of recorded</u> <u>music</u> (please read guidance note 6)		
	10:00	00:00			
Thur			Larger (150+) events will occur on the weekends from the start of April to the end of September. Events between october and march are greatly reduced in number of attendees.		
	10:00	04:00			
Fri			<u>Non standard timings. Where you intend to use the premises</u> <u>for the playing of recorded music at different times to those</u> <u>listed in the column on the left, please list</u> (please read guidance note 7)		
	10:00	06:00			
Sat			Bank Holidays & New Year's Eve/Day: 10:00 – 06:00		
	10:00	06:00			
Sun					
	10:00	04:00			

G

Performances of dance Standard days and timings (please read guidance note 8)			Will the performance of dance take place indoors or outdoors or both – please tick (please read guidance note 4)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	X
Day	Start	Finish	Please give further details here (please read guidance note 5)		
Mon	10:00	00:00			
Tue	10:00	00:00			
Wed	10:00	00:00			
Thur	10:00	04:00	State any seasonal variations for the performance of dance (please read guidance note 6)		
Fri	10:00	06:00			
Sat	10:00	06:00	Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list (please read guidance note 7) Bank Holidays & New Year's Eve/Day: 10:00 – 06:00		
Sun	10:00	04:00			

H

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 8)			Please give a description of the type of entertainment you will be providing		
Day	Start	Finish	Will this entertainment take place indoors or outdoors or both – please tick (please read guidance note 4)	Indoors	<input type="checkbox"/>
Mon				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Tue			Please give further details here (please read guidance note 5)		
Wed					
Thur			State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g) (please read guidance note 6)		
Fri					
Sat			Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list (please read guidance note 7)		
Sun					

Late night refreshment Standard days and timings (please read guidance note 8)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 4)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 5) Food stalls located adjacent to the barn, either to the south, or in the covered yard to the north provide food.		
Mon	10:00	00:00			
Tue	10:00	00:00			
Wed	10:00	00:00	State any seasonal variations for the provision of late night refreshment (please read guidance note 6) Larger (150+) events will occur on the weekends from the start of April to the end of September. Events between october and march are greatly reduced in number of attendees.		
Thur	10:00	04:00			
Fri	10:00	06:00	Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list (please read guidance note 7) Bank Holidays & New Year's Eve/Day: 10:00 – 06:00		
Sat	10:00	06:00			
Sun	10:00	04:00			

J

Supply of alcohol Standard days and timings (please read guidance note 8)			Will the supply of alcohol be for consumption – please tick (please read guidance note 9) Guests may leave the immediate vicinity of the barn, but are unlikely to leave the farm. We have planted a vineyard, not yet producing wine. We intend to run some vineyard tours and tasting sessions midweek, this is why adding weekdays to license.	On the premises	<input type="checkbox"/>
				Off the premises	<input type="checkbox"/>
Day	Start	Finish		Both	X
Mon	10:00	23:30	State any seasonal variations for the supply of alcohol (please read guidance note 6) Almost all events will occur on the weekends from the start of April to the end of September. Events between October and March would be greatly reduced in number of attendees. Non-standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list (please read guidance note 7) Bank Holidays & New Year's Eve/Day: 10:00 – 05:30		
Tue	10:00	23:30			
Wed	10:00	23:30			
Thur	10:00	03:30			
Fri	10:00	05:30			
Sat	10:00	05:30			
Sun	10:00	03:30			

K

<p>Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 10).</p>

L

Hours premises are open to the public Standard days and timings (please read guidance note 8)			State any seasonal variations (please read guidance note 6) Larger (150+) events will occur on the weekends from the start of April to the end of September. October - March hosts smaller events; usually on weekends. Weekdays, farm tours and tasting are now an option.
Day	Start	Finish	
Mon	00:00	00:00	
Tue	00:00	00:00	
Wed	00:00	00:00	
			Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list (please read guidance note 7) A wide variety of events are held throughout the week. Many of the staff live on site. The site is rarely open for walk in guests, but things happen at various times.
Thur	00:00	00:00	
Fri	00:00	00:00	
Sat	00:00	00:00	
Sun	00:00	00:00	

Please identify those conditions currently imposed on the licence which you believe could be removed as a consequence of the proposed variation you are seeking.

No conditions changed. Just changing hours and boundaries of where is licensed.

Please tick as appropriate

- I have enclosed the premises licence ☒
- I have enclosed the relevant part of the premises licence ☐

If you have not ticked one of these boxes, please fill in reasons for not including the licence or part of it below

Reasons why I have not enclosed the premises licence or relevant part of premises licence.

M Describe any additional steps you intend to take to promote the four licensing objectives as a result of the proposed variation:

a) General – all four licensing objectives (b, c, d and e) (please read guidance note 11)

The main events which require the license can be considered as weddings, music and food events. Weddings are invite only. Food events are small scale (up to 80 people per day).

For music events, we work with carefully selected promoters, who limit the reach of ticket sales. Most music events (under 250 guests) are for the most part invite only. We feel this leads to higher standards of behaviour from guests. Most guests are known to each other and this creates a good culture of looking out for one another. Larger events (250+) require guests to register for buying a ticket. This means we have a register of who is on site during an event. Plus can more easily hold people accountable for their actions.

Our branding as a business, as environmentally conscious and high quality further sets the tone for expectations of behaviour.

Farm tours and tastings, as daytime, small, booking only events are not high risk of issues. For farm tours and wine tasting - there is an increased risk of drink driving. Similarly but differently, hosting more events outside of summer months it is more difficult to have people stay on site overnight.

To reduce drink driving risk we have alcohol free drinks available. We have existing relationships with local taxi companies who now know where we are. We have built a relationship with local accommodation providers, some of whom will collect their guests for them. By keeping guests staying locally it reduces taxi costs, increasing the likelihood they get used. It reduces the chance people will try to drive far.

The premise is the barn beside the farmhouse in which the majority of the key members of staff live. We are present throughout the week and weekend to act as and when required.

*** As agreed with Gwent Police

Three Pools will always adhere to the four licensing objectives, documentation related to the 4 licensing objectives should be available for inspection on request by an authorised officer of the Licensing Authority or a Constable. These records shall be kept for a minimum of 12 months.

1. The premise shall operate and maintain an up-to-date incident book, detailing the time/date/individual involved /incident that has taken place. This shall be made available for inspection by any responsible authority under the Licensing Act 2003.

2. Fully documented staff training, to include training on the premise licence conditions as well as the premise's Challenge 25 Policy must be given. Training must be undertaken at regular intervals throughout the calendar year, at a minimum every 12 months.

Staff must sign and date documentation at the conclusion of their training session, acknowledging that they have received and fully understood the training provided to them. This can be made for inspection by any responsible authority under the Licensing Act 2003.

Staff training shall include procedures to deal effectively with emergency incidents, including:

- i. reporting an emergency to the relevant emergency service*
- ii. safe evacuation of customers*
- iii. dealing with terrorist threats or incidents.*

Premises license holder is to ensure that the venue is safe and secure at all times between closing and opening hours, including night staff to monitor this and keep the site secure.

The premises license holder shall always ensure that when the public is present there is at least one competent person able to administer first aid, that an adequate and appropriate supply of first aid equipment and materials is available on the premises and that adequate records are maintained in relation to the supply of any first aid treatment.

Full briefings and risk assessments to be undertaken prior to the event, liaising with ESAG, SIA trained security and other persons working within the event.

3. All management and security staff shall undertake an Action Counter Terrorism awareness e-learning course and should retain the certificate available at the end of the training for inspection.

This training shall be undertaken every 18 months. To log on and register for ACT e-learning, visit <https://ct.highfieldelearning.com>

A clear risk assessment shall be provided to Gwent police and Monmouthshire County Council in relation to this event, having regard to the ACT e-learning package.

4. Staff have carried out training from the 'Good Night Out Campaign' which provides safeguarding training. There are visible posters around the site and in the toilets.

Safeguarding training should also be undertaken with all staff. Training should be clearly documented, signed and dated by both the trainer and member of staff receiving it.

Appropriate safeguarding training can be found at <https://www.gwentsafeguarding.org.uk/>

Three Pools will advocate the promotion of schemes to protect the wider public, EG: Ask for Angela / Designated driver schemes throughout the calendar year. <https://askforangela.co.uk/>

5. A list of known planned events shall be provided to the police every 6 months.

6. For events whereby more than 500 people attend. The Premises Licence Holder/s (PLH) or Designated Premises Supervisor (DPS) will provide an Event Notification form to Monmouthshire Council's Event Safety Advisory Group (ESAG). The Premises Licence Holder/s or DPS will comply with all reasonable requests made by ESAG to host an approved event.

7. An appropriate trained member of staff is present when regulated activities take place.

b) The prevention of crime and disorder

The closed nature of being able to attend an event is intended to improve standards of behaviour.

Through the remote location of the venue, and design of the event areas, it is hoped there is little scope for crime and disorder.

Security personnel will be present on site as appropriate for the event.

Midweek events during the day are low risk events. Capacity will be limited.

Winter late night events will have much reduced capacity so are lower risk of crime and disorder than summer events. Many of the guests are likely to be friends of the farm.

*** As agreed with Gwent Police

8.(i) There shall be CCTV in place which covers the permanent structures within the licensable area *to the satisfaction of Gwent Police and Local authority, this will include addressing various blind spots identified by any responsible body.*

(ii) The CCTV equipment shall be maintained in good working order and continually record when licensable activity takes place.

(iii) The DPS shall ensure images from the CCTV are retained for a period of 31 days. This image retention period may be reviewed as appropriate by the licensing authority and any other authorised person.

(iv) The correct time and date will be generated onto both the recording and the real time image screen.

(v) If the CCTV equipment (including any mobile units in use at the premises) breaks down, the DPS shall ensure that they verbally inform the licensing authority and the police as soon as is reasonably practicable. This information shall be contemporaneously recorded in the incident report register and shall include the time, date and means this was done and to whom the information was reported. Equipment failures shall be repaired or replaced as soon as is reasonably practicable and without undue delay. The licensing authority and the police shall be informed when faults are rectified.

(vi) The DPS shall be responsible for ensuring that there are trained members of staff available during licensable hours to be able to reproduce and download CCTV images into a removable format at the request of any authorised officer of the licensing authority or a constable.

(vii) There shall be clear signage indicating that CCTV equipment is in use and recording at the premises.

9. There shall be a search policy in place at the premise, this policy should detail the expectations placed upon the security staff that are employed. This policy should be retained for inspection by an authorised officer upon request.

10. All Security Industry Authority (SIA) staff are required to be briefed by the DPS regarding the search policy. There shall be a record kept of this briefing, including the date and should take place every 6 months. The DPS shall demonstrate that they have taken steps to ensure that the policy is being adhered to.

A written policy that aims to prevent customers or staff bringing illegal drugs, weapons or other illegal items onto the premises at any time shall be in place and operated at the premises.

Any person who appears to be intoxicated or who is behaving in a disorderly manner shall not be allowed entry to the premises.

11. In any event where controlled substances or prohibited items are found, the DPS shall ensure that the staff inform the police as soon as reasonably practicable and record this in the incident book.

A drug Amnesty bin should be present at the entrance / queuing area of the premises. If drugs are found on a person, they should be confiscated and placed in Amnesty Bin and person refused entry.

The PLH shall ensure that SIA security staff carry out random searches of the outer clothing, pockets and bags of those trying to enter the premises. In any event where controlled substances or weapons are found, the PLH shall ensure that the staff inform the police as soon as reasonably practicable and record this in the incident book.

The PLH will operate a zero-drug policy, and all staff will be suitably trained on this policy. All crime incidents will be reported to the Police as soon as reasonably practical. Any disorder will be entered into an Incident Log.

12. The DPS shall ensure that documented arrangements are in place at the premise to discourage the use and sale of controlled substances. For example, documented checks of toilet areas/areas not covered by CCTV throughout the evening. This document should be made available to the police and licensing authority on request.

13. The DPS shall risk assess events to determine the number of door supervisors required for each event that they hold. Written records should be kept of this risk assessment for inspection by the police and licensing authority if requested. If issues arise at the premise, the police or licensing authority reserve the right to request that additional SIA staff are employed at those times/events identified as problematic. These requests will be reasonable and discussed with the DPS/PLH before being implemented.

14. All door supervisors shall wear standard uniform and wear high visibility armbands clearly displaying their SIA Badge to clearly identify their status.

c) Public safety

Encouraging guests to sleep on site reduces the likelihood of drunken behaviours impacting the wider public. It also means we can keep an eye on what people are up to.

Site thoroughly risk assessed. Both by Three Pools and external event organiser.

Security personnel and/or first aiders will be present on site as appropriate for the event.

Encouraging a healthy culture amongst attendees

Clear routes for communication with staff allow us to react to any circumstances where attendees feel unsafe.

Staff have completed training from the Good Night Out Campaign, which provides safeguarding training. There are visible posters around the site and in the toilets.

Tours and tastings are low risk events.

We have built a strong relationship with our security team.

*** As agreed with Gwent Police

Stewards – Security and Marshals

The Premises Licence Holder and co-coordinator/chief steward shall carry out a risk assessment of the event, to identify the number of stewards necessary to maintain control over the crowds attending the event.

Stewards shall be employed to undertake and assist SIA registered security personnel at the entrances and exits to the site. To conduct fire patrols, the control and marshalling of traffic entering and leaving the site. Stewards will be located at key points, where there are barriers, pit areas, gangways, entrance and exits and mixer desks / delay towers. The Premises Licence holder shall complete a documented survey to ensure that adequate stewards are employed to undertake and implement these controls.

The Premises Licence Holder shall keep records of the full names, registration number, addresses and dates of birth of all personnel employed as stewards or security staff and shall provide these details to the Licensing Authority or Gwent Police as soon as is reasonably practicable upon written request. This will include dates and times at which he/she commences and finishes work at the premises details of any incident in which the door supervisor is involved, including calls to police and any police action taken.

The Premises Licence Holder must ensure that all stewards & security personnel are fit to carry out their allocated duties, aged 18 years or over, and while on duty they should concentrate only on their duties and not on the entertainment with a written policy signed by staff to represent this. The Premises Licence Holder must ensure that stewards & security personnel understand that they should:-

- not leave their place without permission;*
- not consume or be under the influence of alcohol or other drugs; and*
- remain calm and be courteous towards all members of the audience.*

The Premises Licence Holder must ensure that stewards & security personnel fully understand and adhere to their duties, including:

- understanding their general responsibilities towards the health and safety of all categories of audience (including those with special needs and children), other stewards, security personnel, event workers and themselves;*
- carrying out pre-event safety checks;*
- being familiar with the layout of the site and able to assist the audience by giving information about the available facilities including first aid, toilet, water, welfare and facilities for people with special needs, etc;*
- staffing entrances, exits and other strategic points;*
- controlling or directing the audience who are entering or leaving the event, to help achieve an even flow of people into and from the various parts of the site;*
- recognising crowd conditions to ensure the safe dispersal of audience and the prevention of overcrowding;*
- assisting in the safe operation of the event by keeping gangways and exists clear at all times and preventing standing on seats and furniture;*

- *investigating any disturbances or incidents*
- *responding to emergencies (such as the early stages of a fire), raising the alarm and taking the necessary immediate action;*
- *being familiar with the arrangements for evacuating the audience, including coded messages and undertaking specific duties in an emergency;*

15. There shall be a customer dispersal policy in place where the capacity exceeds 250 people. This should set out measures to avoid mass exit at closing time, this can include a gradual change in music style, increased lighting for example. There shall be a policy in place to get customers home safely, this may include having a contact with a private hire company.

16. A clear risk assessment shall be provided to Gwent police and Monmouthshire environmental health (health & safety) in relation to management of the outside space. This risk assessment must specifically cover measures undertaken by management and security to manage customers who may be intoxicated coming to harm across the site, especially water features at the property.

17. During events whereby alcohol is sold the Premises Licence Holder/s will take appropriate measures through a risk assessment for the lake. With the aim of reducing the risk of customers/event attendees falling into the lake, extra measures may be required for late night events for example security, fencing, taped off areas or lighting.

18. Clear routes of communication are in place at the premises, which allows staff to react to any circumstances where attendees feel unsafe.

d) The prevention of public nuisance

The approach to encourage the majority of attendees to sleep on site reduces the likelihood of poor behaviour when leaving the site.

The inaccessibility by foot, due to our location, limits how attendees will be able to commit nuisance to the public.

A noise management plan is in place with Monmouthshire Environmental Health aided by regular communication with neighbours - We consider this to be our greatest potential issue and so is a priority focus

Increased signage around the car park to request consideration of neighbours on leaving.

***As agreed with Gwent Police

19. Upon Hire of the venue, the persons/business making the booking and all musical performers in attendance must be informed that the sound levels are set by DPS or nominated responsible person.

The DPS or nominated person will have overall control over the volume for all recorded and live music and will reduce the volume accordingly when conducting sound checks following the noise management plan.

20. The DPS will provide up to date contact number/s to local residents, should local residents complain to the DPS he/she will take action where appropriate to remedy the complaint.

21. A noise management plan is in place and the necessary control measures implemented, in consultation with Monmouthshire County Council's Environmental Health.

22. Prominent, clear and legible notices are displayed around the car park requesting patrons to respect the needs of local residents and to leave the premises and the area quietly

e) The protection of children from harm

Bar staff to check ID at events at which under 18s are admitted.

Clear communication with event organisers as to whether an event is admitting under 18s. Entry staff to check ID on entry to venue. Maintain challenge 25 while operating the bar so that there are two points of checking.

Site risk assessments - communication to guests of the risks
Encouraging a healthy culture amongst attendees

Three Pools managers DBS checked

Three Pools staff Good Night Out Campaign trained

Specific kids protocol written up and communicated with event organisers. Signs to communicate the importance of keeping an eye on kids

*** As agreed with Gwent Police

23. The premise shall operate and maintain an up-to-date register of refusals of sale of alcohol, indicating the date, time and reason for refusal which shall be made available for inspection by any responsible authority under the Licensing Act 2003. *The DPS will sign the book each time it is checked.*

24. The premises shall operate a Challenge 25 policy *and signage will be displayed to indicate this is in operation.* The age check shall be made by examining either a passport, photographic driving licence or a PASS approved proof of age card. No other form of identification shall be accepted.

Children under 16yrs will be allowed on the premises only when accompanied by an adult.

The licensee and staff will ask persons who appear to be under the age of 25 for photographic ID such as proof of age cards, the Connexions Card and Citizen Card, photographic driving licence or passport, an official identity card issued by HM Forces or by an EU country, bearing the photograph and date of birth of bearer. All staff will be trained for UNDERAGE SALES PREVENTION regularly. A register of refused sales shall be kept and maintained on the premises.

Checklist:

Please tick to indicate agreement


- I have made or enclosed payment of the fee; or ☒
- I have not made or enclosed payment of the fee because this application has been made in relation to the introduction of the late night levy. ☐

- I have sent copies of this application and the plan to responsible authorities and others where applicable. X
- I understand that I must now advertise my application. X
- I have enclosed the premises licence or relevant part of it or explanation. x
- I understand that if I do not comply with the above requirements my application will be rejected. X


IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.

Part 5 – Signatures (please read guidance note 12)

Signature of applicant (the current premises licence holder) or applicant's solicitor or other duly authorised agent (please read guidance note 13). **If signing on behalf of the applicant, please state in what capacity.**

Signature	
Date	12/06/2025
Capacity	Partner

Where the premises licence is jointly held, signature of 2nd applicant (the current premises licence holder) or 2nd applicant's solicitor or other authorised agent (please read guidance note 14). **If signing on behalf of the applicant, please state in what capacity.**

Signature	
Date	12/06/2025
Capacity	Partner

Contact name (where not previously given) and address for correspondence associated with this application (please read guidance note 15)

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Post town		Post code	
Telephone number (if any)			
If you would prefer us to correspond with you by e-mail, your e-mail address (optional)			

Notes for Guidance

This application cannot be used to vary the licence so as to extend the period for which the licence has effect or to vary substantially the premises to which it relates. If you wish to make that type of change to the premises licence, you should make a new premises licence application under section 17 of the Licensing Act 2003.

1. You do not have to pay a fee if the only purpose of the variation for which you are applying is to avoid becoming liable for the late night levy
2. Describe the premises. For example, the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place of consumption of these off-supplies of alcohol, you must include a description of where the place will be and its proximity to the premises.
3. In terms of specific regulated entertainments please note that:
 - Plays: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500.
 - Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
 - Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
 - Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
 - Live music: no licence permission is required for:
 - a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
 - a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
 - a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority



